

TELANGANA STATE PUBLIC SERVICE COMMISSION : HYDERABAD
CAS NOTIFICATION NO. 20/2016, DATED 19/11/2016

NOTIFICATION FOR AWARD OF CAREER ADVANCEMENT SCHEME TO THE ELIGIBLE ASSISTANT PROFESSORS WITH AGP OF RUPEES 8000/- TO ASSOCIATE PROFESSORS IN GOVERNMENT DEGREE COLLEGES., UNDER CAREER ADVANCEMENT SCHEME TO THE ASSISTANT PROFESSORS WORKING IN GOVERNMENT DEGREE COLLEGES UNDER REVISED U.G.C.PAY SCALE 2006

(For the eligible employees working under the administrative control of commissioner of collegiate Education).

Applications are invited through proper channel from the eligible Assistant Professors completing 3 years of teaching in the AGP of Rupees 8000/- and working in Government Degree Colleges to Associate Professors with AGP of 9000/- for award of career advancement scheme under revised U.G.C pay scales 2006.

The applicants should utilize the proformas (Annexures) enclosed herewith. They should submit the application in duplicate to the Principal concerned before the **last date i.e.19/12/2016** Applications received after the due date will be summarily rejected . They should use only the proforma available in the Commission`s website :www.TSPSC.GOV.IN from **22/11/2016**.

The status of the applicant in all respects as on the date of notification will only be considered for any purpose. No requests for modification of date of eligibility will be considered from the date of issuance of this Notification.

Each application must be accompanied by D.D only, worth Rs.500/-(Rupees Five hundred only) drawn in favour of "SECRETARY, T.S.P.S.C.,HYDERABAD" payable at Hyderabad. The D.D should be obtained from **22/11/2016 to 19/12/2016**. The D.D obtained prior to and after the due date will not be considered and such applications shall be rejected and the fee paid will not be returned under any circumstances. Any application without D.D will be summarily rejected without any notice.

The applicants must be on the pay roles and in active service of the colleges on the date of consideration by the selection committee for selection/CAS promotions.

Applicant should fill all the columns in the prescribed application format. They may use Typed/Printed application format in "A4 size" paper which must be identical to the proforma downloaded from the Commission`s Website: www.tspsc.gov.in or annexed to this Notification. Application should be filled by the candidate in his/her own hand writing. No column should left blank in the application. If any column is not relevant or not applicable, they should write against the column "NR" or "NA" as in the case. They should affix passport size photograph in the space provided in the application. The photo should be attested by the concerned College Principal. The qualification and other certificate copies are also be enclosed with the application duly attested by the Principal concerned.

Applicants should submit applications in duplicate, one application should be retained in the concerned Principal`s Office and the other application should be sent to Commission`s Office through Regional Joint Director of Collegiate Education/Regional joint Director of CCE concerned by the principals to the Commission`s Office. All the applications received by the JD/RJDCE`s from the Principals under their administrative control should be consolidated and only those with minimum API Score in Criteria-I and Criteria-II are to be submitted to the Commission`s Office after due verification and certification as per the proforma in the Application for award of Career Advancement Scheme before date **07/01/2017**.

The Career Advancement Scheme awards will be granted as per G.O.Ms,No. No.14, (UE.II.1) Department, Dt: 20/02/2010 and subject to Rules, Regulations and Exemptions

governing the scheme and subject to modifications/clarifications and other conditions issued by the competent authority from time to time.

The Selection Committee for awarding Career Advancement Scheme shall now be consisting of the Commission as Members of the committee. The Commission may nominate Subject Experts, Regional Joint Directors of Collegiate Education and Director of Collegiate Education nominee, University nominee etc., to assist them in the process of selection under Career Advance Scheme. The final authority for award of Career Advancement Scheme is the Commission only.

ELIGIBILITY CONDITIONS FOR ASSOCIATE PROFESSOR:

- a) Assistant Professor completing 3 years of teaching in the AGP of Rs.8000 shall be eligible, subject to other conditions that may be prescribed by the UGC and the university, to move to the Pay Band of Rs. 37400-67000 with AGP of Rs. 9000 and to be designated as Associate Professor.

Promotion to the post of Associate Professor will be through a process of selection to be set up by the appointing authorities.

The last date for submission of applications by the candidates to the respective principals is **19/12/2016**, who shall scrutinize and offer their remarks basing on the entries in the service register and send the same to the JD/Regional Joint Director of Collegiate Education concerned on or before **27/12/2016**. No application will be considered after due date even if it is due to administrative delay at any stage. The JD/Regional Joint Director of Collegiate Education should complete the scrutiny and issue necessary certification on the respective applications and prepare the list and send the list and applications to the Commission's Office before 07/01/2017.

Station; Hyderabad
Date: 19/11/2016..

Sd/-
SECRETARY

TELANGANA STATE PUBLIC SERVICE COMMISSION: HYDERABAD

CAS NOTIFICATION NO. 20/2016, dated 19/11/2016.

APPLICATION FOR AWARD OF _____

(Assistant Professor to Associate Professor under revised UGC Pay Scales of 2006.

SUBJECT: _____

Regd.No. _____ (To be assigned in the Commission's Office)

APPLICANT SHOULD FILL ALL THE COLUMNS, WRITE "N.A" AGAINST THE COLUMNS, WHICH ARE NOT APPLIABLE

1. Name of the Applicant (in capital Letters) :
2. Father's Name :
3. Residential Address :
4. Present Designation, Department and Name of the College :
5. Pay at the time of appointment :
6. Present Scale of Pay :
7. Date of assigning UGC Scale :
8. Date of Birth :
9. Caste/Community :
10. Qualifications (Evidence to be enclosed) :

Paste Passport size Photograph duly attested by concerned Principal

Qualification	Name of the University	Subject(s)	Month & Year of acquiring this qualification	Percentage of Marks/Division/Grade
P.G. Degree in				
NET/SLET				
M. Phil.				
Ph. D				

11. Whether participated in (a) Refresher course (b) Orientation courses (c) Summer institutes/work shop/Training Programme

(a) Refresher Courses:

Name of Course/Topic	Conducted by	From Date	To Date	No. of days
i)				
ii)				
iii)				

(b) Orientation Courses:

Name of Course/Topic	Conducted by	From Date	To date	No. of days
i)				
ii)				
iii)				

(c) Summer Institute/ Work shop/Training Programme

Name of Course/Topic	Conducted by	From Date	To date	No. of days
i)				
ii)				
iii)				

12	Whether made some mark in the areas of Scholarship and research, as evidenced by performance appraisal Report of referee quality of publication contribution to Educational renovation design of new course curriculum etc. (Evidence to be produced).	
13	Extension work/Community Service (Please give a short account of your contribution to; community work such as values of National integrity, secularism, democracy, Socialism, humanism, peace scientific temper, flood or draught relief small family norms etc. (Enclose evidence)	
14	Position held/ leadership played in organizations linked with extension work NSS/ NCC or any other similar activity.	
15	Any other information in proof of your merit in Education filed (Please specify and enclose proof)	
16	Date of Regular appointment as Degree College Lecturer and method of recruitment/recruitment agency	
17	Date of Retirement	
18	EOL particulars.	
19	a) Total accountable service for Career Advancement Scheme as per Rules completed as on date of application b) Date of completion of the above service	
20	Date of award of AGP 8000	
21	Date of eligibility Scale/ AGP (Specify the Scale/ AGP/ Designation applied at present)	
22	Relaxation(s)/ Exemption(s) claimed/ applicable (Mention rule apposition also)	
23	If applying for any modifications/charge specify (submit separate sheet with details)	
24	Any other information which is not covered in the above proforma or any matter relevant to your CAS application.	
25	D.D. No: Date: Amount: Name of Bank/Branch.	

STATION:

DATE:

SIGNATURE OF APPLIANT

**FOR REGIONAL JOINT DIRECTOR OR COLLEGIATE EDUCATION / REGIONAL JOINT DIRECTOR
OF SCHOOL EDUCATION CONCERNED**

This is to certify that all the above particulars and the enclosures attested by the concerned of Principal are scrutinized and found to be correct. I certify and recommend that Sri/Smt./Kum. _____

_____ Lecturer in _____ Subject, presently working at

_____ College _____ (Town) is eligible for award of

_____ from _____ Date

_____ (in words)

DATE

MONTH

YEAR

(Space for remarks if any)

STATION:

DATE:

SIGNATURE OF THE RJDCE / RJDSE

NAME

OFFICE SEAL

CAREER ADVANCEMENT SCHEME –

(For Principal concerned)

CAS NOTIFICATION NO. 20/2016, dated 19-11-2016

Sl.No.	Description	Remarks
1.	Scale/AGP/Designation applied for	
2.	Name of the Teacher	
3.	Subject	
4.	College where he is working	
5.	Date of appointment as Lecturer (Page No. of S.R and Volume)	
6.	Date of U.G.C. Scale (Page No. of S.R and Volume)	
7.	Calculation of qualifying service	
8.	E.O.L (if any) (Page No. of S.R and Volume)	
9.	Refresher courses (Mention duration of time in days) (Page No. of S.R and Volume)	1. 2. 3.
10.	Orientation courses (Mention duration of time in days) (Page No. of S.R and Volume)	1. 2. 3.
11	Summer / Work shop / Training Programme	1. 2. 3.
12.	His / Her performance/appraisal report enclose API Scores (Proforma enclosed)	

Certified that, all the particulars mentioned by the applicant in the application are found correct and the application of the above candidate has been verified with the entries in the Service Book of the individual and noted the page number against each column above and found correct. (Specify if there is any deviation). He is eligible for _____(Career Advancement Scheme as applied in the application)from Date:_____ as per Service, qualifications and eligibility conditions in accordance with the rules in force. One identical copy of the application is kept in this institution for record.

Remarks if any:

Station:

SIGNATURE OF THE PRINCIPAL

Dated:

Name:

//seal//

APPENDIX – III TABLE – I

ACADEMIC PERFORMANCE INDICATORS (APIs) AND PROPOSED SCORES DEVELOPED BY UGC FOR ADOPTION OF PERFORMANCE BASED APPRAISAL SYSTEM (PBAS) FOR CAREER ADVANCEMENT SCHEME (CAS) PROMOTIONS OF UNIVERSITY / COLLEGE TEACHERS.

CATEGORY – I

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	Nature of Activity	Max. Score
CATEGORY-I (A)	ESSENTIAL	
1	Lectures taken as percentage of lectures allocated	20
2	Seminars, tutorials, practicals, contact hours undertaken as percentage of these actual allocated	20
3	Lectures or other teaching duties in excess of UGC norms	10
4	Imparting of knowledge / instruction <i>vis a vis</i> with the prescribed material and methodology of the curriculum	20
5	College / University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted	10
6	College / University examination / Evaluation duties for internal / continuous assessment work as allotted	10
7	Additional examination work such as coordination, invigilation, flying squad duties etc, (maximum of 5 or 10 depending upon intensity of duty)	10
CATEGORY-I (B)	DESIRABLE	
1	Use of Innovative teaching-learning methodologies: use of ICT; Updated subject content and course improvement.	10
2	Developing and imparting Remedial / Bridge Courses and Counselling modules	10
3	Developing and imparting soft skills / Communication skills / Personality development courses / modules	10
4	Developing and imparting specialized teaching – learning programmes in physical education, library; innovative compositions and creations in music, performing and visual arts and other traditional areas	10
5	Organizing and conduction of popularization programmes / training courses in computer assisted teaching/web-based learning and other participatory learning skills to students	10

CATEGORY – II

CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

S.No.	Nature of Activity	Max. Score
CATEGORY-II (A)	ESSENTIAL	
1	Contribution to Corporate life in Universities/colleges through meetings, popular lectures, subject related events, articles in college magazine and University volumes.	10
2	Institutional Co-curricular activities for students such as field studies / educational tours, industry-implant training and placement activity.	10
3	Community Services, Social Orientation and other Student Mentoring Activities through NSS / NCC / NSO / other Governmental and Non-Governmental channels	10
4	Students and Staff Related Socio Cultural and Sports Programmes (intra/interdepartmental and intercollegiate)	05
5	Professional Ethics and Campus Development Activities like Institutional infrastructure projects, Co-curricular student educational programme like Environmental Education etc and value based programmes, and Programmes in the TV / Radio Channels.	05
CATEGORY-II (B)	PROFESSION – RELATED CONTRIUTION	
1	Institutional Governance responsibilities like, Vice-Principal, Dean, Director, Warden, Bursar, School Chairperson, IQAC Co-ordinator and any other membership of institutional committees	10
2	Membership in profession related committees at state and national level	10
3	Participation in subject associations, conferences, seminars without paper presentation	05
4	Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, examination reforms, Institutional governance	05
5	Membership of professional associations committees, Boards of Studies, editorial committees of journals/institutional publications.	05

**CATEGORY –III
RESEARCH AND ACDEMIC CONTRIBUTIONS**

S.No	API's	Engineering / Agriculture / Veterinary Science / Sciences / Medical Sciences	Faculties of Languages Arts / Humanities / Social Sciences / Library / Physical Education / Management	Max. Points Publica tions
III (A)	Research Publications (Journals)	Refereed Journals with Impact factor 1.0 and below 2.0	Refereed Journals which are indexed publications with Impact factor less than one	20
		Refereed Journals with Impact factor 2.1 and below 5.0	Refereed Journals with Impact factor 1.0 and below 2.0	30
		Refereed Journals with Impact factor 5.1 and below 10.0	Refereed Journals with Impact factor 2.0 and below 5.0	40
		Refereed Journals with Impact factor less than One indexed	Refereed Journals which are not indexed without any impact factor	15
		Vernacular & Indian language journals in all disciplines without any impact factors included in the list of journals prepared by UGC and hosted in its website.	Vernacular & Indian language journals in all disciplines without any impact factors included in the list of journals prepared by UGC and hosted in its website.	10
		Non impact factor National level research papers in non-refereed journals but having ISBN/ISSN No.'s and the list of journals prepared by UGC and hosted in it website.	National level research papers in non-refereed /Non journals but having ISBN/ISSN No.'s and the list of journals prepared by UGC and hosted in it website.	10
		Full papers in conference proceedings, etc. (Abstracts not to be included)	Full papers in conference proceedings, etc. (Abstracts not to be included)	10
III (B)	Research Publications (Books chapters in books, other than refereed journal articles)	Text or Reference Books Published by International Publishers with an established peer review system	Text or Reference Books Published by International Publishers	50/sole author and 10/cha pte in an edited

				book
		Subject Books by National level publishers / State and Central Govt, Publications with ISBN/ISSN No.'s and UGC prepared list hosted in its website.	Subject Books by National level publishers / State and Central Govt, Publications with ISBN/ISSN No.'s and UGC prepared list hosted in its website.	25/sole author and 5/chapter in an edited books
		Subject Books by Other local publishers with ISBN/ISSN No.'s and UGC prepared list hosted in its website.	Subject Books by Other local publishers with ISBN/ISSN No.'s and UGC prepared list hosted in its website.	15/sole author and 3/chapter in an edited books
		Chapters contributed to edited knowledge based volumes published by Int. Publishers	Chapters contributed to edited knowledge based volumes published by Int. Publishers	10 / Chapter
		Chapters in knowledge based volumes by Indian / National level publishers with ISBN/ISSN No.'s and with No.'s of national & international directories	Chapters in knowledge based volumes by Indian / National level publishers with ISBN/ISSN No.'s and with No.'s of national & international directories	5 / Chapter
III (C)	RESEARCH PROJECT			
III (C) (I)	Sponsored Projects carried out / ongoing	a) Major Projects amount mobilized with grants above 30.0 lakhs	Major Projects amount mobilized with grants above 5.0 lakhs	20
		b) Major Projects amount mobilized with grants above 5.0 lakhs up to 30.00 lakhs	Major Projects amount mobilized with minimum of 4.00 lakhs up to Rs. 5.00 lakhs	15
III (C) (ii)	Consultancy Projects carried out / ongoing	amount mobilized with minimum of Rs. 5.00 lakhs	Amount mobilized with minimum of Rs. 1.00 lakh	10
III (C) (iii)	Completed Projects: Quality Evaluation	Completed project Report (Acceptance from funding agency)	Completed project Report (Acceptance from funding agency)	20 - Major 10 - Minor
III (C) (iv)	Projects Outcome / Outputs	Patent/Technology transfer/ Product/Process	Policy document of Government Bodies at Central and State level	30 – National 50 – International

				ional
III (D)	RESEARCH GUIDANCE			
III (D) (i)	M. Phil	Degree Awarded only	Degree Awarded only	3
III (D) (ii)	Ph.D.,	Degree Awarded	Degree Awarded	10
		Thesis submitted	Thesis submitted	7
III (E)	TRAINING COURSES AND CONFERENCE / SEMINAR / WORKSHOP PAPERS			
III (E) (i)	Research Methodology / Workshops	Research Methodology course (not less than 3 weeks)/ Workshops of not less than one week duration	Research Methodology course (not less than 3 weeks)/ Workshops of not less than one week duration	20
III (E) (ii)	Papers in Conferences / Seminars / Workshops etc.*	Participation and Presentation of research papers (oral/poster) in	Participation and Presentation of research papers (oral/poster) in	
		a) International conference	a) International conference	10
		b) National	b) National	7.5
		c) Regional/State level	c) Regional/State level	5
III (E) (iii)	Invitations for conferences/seminars/ work shops/symposia to deliver lectures / and or chair sessions	d) Local – University/College level	d) Local – University/College level	3
		a) International conference	a) International conference	10
		b) National	b) National	7.5
		c) Regional/State level	c) Regional/State level	5
		d) Local – University/College level Endowment Lectures	d) Local – University/College level Endowment Lectures	5

APPENDIX – III TABLE – II (B)

Minimum Point norms of the APIs as provided in Table I and Weightages for Expert Assessment to be applied for the Promotion of Teaches, in Colleges (UG and PG) UNDER CAREER ADVANCEMENT SCHEME (CAS)

S.No.	Assessment Category	Minimum Average Yearly or Cumulative API score required during the assessment period of each level as evaluated under the Performance Based Appraisal System (PBAS) and Weightages for Expert Assessment			
		Colleges (UG/PG) Teachers/College Library/Physical Education Cadres			
		Assistant Professor/equivalent cadres: AGP increase from Rs.6000 to 7000	Assistant Professor/equivalent cadres: AGP increase from Rs.7000 to 8000	Associate Professor/equivalent cadre Promotion with AGP of Rs.9000	10% of the Posts of Professor Promotion in Colleges with AGP of Rs.10,000
I	Teaching-learning, Evaluation Related Activities (category - I)	60/Year	60/Year	60/Year	60/Year
II	Co-curricular, Extension, & Profession related activities (Category - II)	20/Years	20/Years	20/Years	20/Years
III	Minimum total average annual Score under Categories - I and II	100/Year	100/Year	100/Year	100/Year
IV	Research and Academic Contribution (Category III) – Minimum Annual Score Required – to be assessed cumulatively	5/year (20/assessment period)	10/year (50/assessment period)	15/year (45/assessment period)	20/year (60/assessment period)
	Expert Assessment System	Screening Committee	Screening Committee	Selection Committee	Selection Committee
V	Percentage Distribution of Weightage Points in the Expert Assessment Total weightage = 100)	No separate points. Screening committee to verify API scores	No separate points. Screening committee to verify API scores	20% - Research Evaluation 60% Assessment of Domain Knowledge and Teaching practices 20% - Interview performance	30% - Research Evaluation 60% Assessment of Domain Knowledge and Teaching practices 20% - Interview performance

APPENDIX-III – TABLE-III

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR PROMOTION OF TEACHERS & EQUIVALENT CADRES IN UNIVERSITIES & COLLEGES

Promotion of Teachers through CAS	Service (as prescribed by the MHRD Notification requirement)	Academic Performance Indicator requirements as per Table-1 (A) of Appendix-III
		Teachers & equivalent Cadres in Universities & Colleges
Associate Professors / Equivalent cadres such as Physical Directors / Librarians in Degree Colleges with AGP of 9000	Assistant Professors with completed 3 years of service in the AGP of 8000	<ol style="list-style-type: none"> 1. Minimum API Scores using the PBAS scoring proforma developed by the concerned university as per the norms provided in Table ii (b) of Appendix.III for teachers in University departments / equivalent cadres in universities and in Table. II (b) of Appendix.III for Teachers / equivalent cadres in Colleges 2. Three Publications 3. Additionally one course/Training under the categories of professional development /curriculum development/examination Reform Programmes for minimum period of 3 days. A Selection Committee process as stipulated in this regulation and in Table II (b) of Appendix III for teachers in the University departments /equivalent cadres in Universities and in Table. II(B) of Appendix.III for Teachers / equivalent cadres in colleges