PARA – I:

1) Applications are invited Online from qualified candidates through the proforma Application to be made available on Commission’s WEBSITE (www.tspsc.gov.in) to the post of Town Planning & Building Overseers in Municipal Town Planning Subordinate Service in the State of Telangana.

i. Submission of ONLINE applications from Dt. 23/09/2015

ii. Last date for submission of ONLINE applications Dt. 19/10/2015

iii. Hall Tickets can be downloaded 07 days before commencement of Examination.

2) The Examination is likely to be held on Dt. 22/11/2015. The Commission reserves the right to conduct the Examination either COMPUTER BASED RECRUITMENT TEST (CBRT) or OFFLINE OMR based Examination of objective type.

Before applying for the posts, candidates shall register themselves as per the One Time Registration (OTR) through the Official Website for TSPSC. Those who have registered in OTR already, shall apply by login to their profile using their TSPSC ID and Date of Birth as provided in OTR.

3) The candidates who possess requisite qualification may apply online by satisfying themselves about the terms and conditions of this recruitment. The details of vacancies are given below:-

<table>
<thead>
<tr>
<th>Post Code</th>
<th>Name of the Post</th>
<th>No. of Vacancies</th>
<th>Age as on 01/07/2015 Min. Max.</th>
<th>Scale of Pay Rs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Town Planning &amp; Building Overseers</td>
<td>123</td>
<td>18-44</td>
<td>22,460 - 66,330/-</td>
</tr>
</tbody>
</table>

(The Details of Vacancies department wise i.e., Community, Zone Wise and Gender wise (General / Women) may be seen at Annexure-I.)

IMPORTANT NOTE: The number of vacancies are subject to variation on intimation being received from the appointing authority

4) EDUCATIONAL QUALIFICATIONS:

Applicants must possess the qualifications from a recognized University as detailed below or equivalent thereto, as specified in the relevant Service Rules, indented by the departments as on the Date of Notification.

<table>
<thead>
<tr>
<th>Post Code</th>
<th>Name of the Post</th>
<th>Educational Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Town Planning &amp; Building Overseers</td>
<td>(a) Must posses a minimum qualification of a Diploma in D.C.E./L.C.E./L.A.A., awarded by the State Board of Technical Education. OR (b)Degree in B. Arch. Or B.E. / B.Tech(Civil) or B. Planning / B. Tech (Planning) from a University in India established or incorporated by or under a Central Act, State Act or Provincial Act, recognized by the University Grants Commission. OR (c) Any other equivalent qualification to the qualification under (a) &amp; (b) above as prescribed by the Government from time to time and shall be enunciate by the Government thereto.</td>
</tr>
</tbody>
</table>

5)AGE: Minimum 18 years & Maximum 44* years. The age is reckoned as on 01/07/2015 (Rule- 12(1)(a)(v) of State and Subordinate Service Rules).

*As per G.O. Ms. No. 329 GA(Ser.A) Dept., Dt. 27/07/2015 the upper age limit raised up to 10 years i.e., from 34 years to 44 years.

N.B.: No person shall be eligible if he/she is less than 18 years of age.

N.B.: No person shall be eligible if he/she has crossed 58 years of age (Superannuation age).
Age Relaxations: The upper age limit prescribed above is however relaxable in the following cases:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Category of candidates</th>
<th>Relaxation of age permissible</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Retrenched temporary employees in the State Census Department with a minimum service of 6 months.</td>
<td>3 Years</td>
</tr>
<tr>
<td>2</td>
<td>Telangana State Government Employees (Employees of TSRTC, Corporations, Municipalities etc. are not eligible).</td>
<td>5 Years based on the length of regular service.</td>
</tr>
<tr>
<td>3</td>
<td>Ex-Service men</td>
<td>3 years &amp; length of service rendered in the armed forces.</td>
</tr>
<tr>
<td>4</td>
<td>N.C.C.(who have worked as Instructor in N.C.C.)</td>
<td>3 Years &amp; length of service rendered in the N.C.C.</td>
</tr>
<tr>
<td>5</td>
<td>SC/ST and BCs</td>
<td>5 Years</td>
</tr>
</tbody>
</table>

EXPLANATION:
After provision of the relaxation of Age in Col. No. 3 of table above; the age shall not exceed the maximum age prescribed for the post for the candidates at Sl. No. 3 & 4.

The age relaxations for Ex-Servicemen is applicable for those who have been released from Armed Forces otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.

6) (a) FEE: (Remittance of Fee) Each applicant must pay Rs. 100/- (RUPEES ONE HUNDRED ONLY) towards Online Application Processing Fee. This apart, the applicants have to pay Rs. 80/- (RUPEES EIGHTY ONLY) towards Examination Fee. However, the following category of candidates are exempted from payment of Examination fee.

   a) SC, ST, BC & Ex-Service Men.
   b) Unemployed applicants in the age group of 18 to 44 years (They have to submit declaration at an appropriate time to the Commission that they are unemployed).

N.B.: BC’s, SC’s and ST’s belonging to other states are not exempted from payment of Examination Fee and they are not entitled for claiming any kind of reservation.

b) Mode of Payment of Fee:
The Fee mentioned at Para-I(6)(a) is to be paid online through SBI ePay duly following online instructions once the application form details are submitted by filling TSPSC ID, date of birth and other particulars.

The fee once remitted, shall not be refunded or adjusted under any circumstances.

Failure to pay the examination fee, application fee, wherever applicable will entail total rejection of application. The list of Banks providing service for the purpose of online remittance of fee is given in ANNEXURE – II.

PARA-II: CENTRES FOR THE WRITTEN EXAMINATION:
The Examination will be held at HYDERABAD (including HMDA Jurisdiction) only.

PARA-III: HOW TO APPLY:
A) HOW TO UPLOAD THE APPLICATION FORM:
   (i) The Applicants have to read the User Guide for Online Submission of Applications and then proceed further.

I Step: The Candidate has to visit the WEBSITE http://www.tspsc.gov.in and fill the OTR application if not registered earlier to obtain TSPSC ID. While filling the same, the candidates have to ensure that there are no mistakes in it. The Commission bears no responsibility for the mistakes, if any, made by the candidates.

II STEP: The candidates have to visit the website http://www.tspsc.gov.in to submit Application and Click on the Link with Notification Number and Name, provide TSPSC ID and Date of Birth to proceed further.

Candidate has to verify the details as obtained from OTR database and displayed on the screen. If any details are to be changed, candidate should go back to the TSPSC website and use the Edit OTR link. In addition to the details obtained from OTR database, Notification specific details such as Examination Centre opted, required qualification, university details, eligibility and accepting declarations etc. are to be filled by the candidate. Preview and Edit facility is available to make changes and submit for proceeding to Next step of making online payment of fee.

III STEP:-Immediately on entering the above details, the applicant will get payment gateway of SBI ePay.
IV STEP:- The applicant should pay the prescribed fee as specified through any of the four modes of payment online. Separate instructions have to be followed for each mode of payment.

V STEP:- After payment of fee, the PDF Application will be generated which contains the particulars furnished by the candidates. The ID No in the PDF Application form has to be quoted for future reference/correspondence.

i) Candidate shall note that, the details available with OTR database at the time of submitting the application will be considered for the purpose of this notification. If, any changes are made by the candidate to OTR database at a later date will not be considered for the purpose of this Notification.

ii) Hand written/ Typed/ Photostat copies/ outside printed Application Form will not be accepted and liable for rejection.

iii) The applicants should be willing to serve anywhere in Telangana State.

iv) For any Technical problems related to Online submission and downloading of Hall-Tickets please contact 040-23120301 or 040-23120302(Call Time: 10.30 A.M to 1.00 P.M & 1.30 P.M to 5.30 P.M) or mail to helpdesk@tspsc.gov.in

NOTE:

1. The Commission is not responsible, for any discrepancy in Bio-data particulars while submitting the application form through Online. The applicants are therefore, advised to strictly follow the instructions and User guide in their own interest before submitting the application.

2. The particulars furnished by the applicant in the Application Form will be taken as final, and data entry is processed, based on these particulars only by Computer. Candidates should, therefore, be very careful in Uploading / Submitting the Application Form Online.

3. Incomplete/incorrect application form will be summarily rejected. The information if any furnished by the candidate subsequently in any form will not be entertained by the Commission under any circumstances. Applicants should be careful in filling-up the application form and submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.

4. Before Uploading/Submission of Application Form, the Candidates should carefully ensure his/her eligibility for this examination. No relevant column of the application form should be left blank, otherwise application form will not be accepted.

PARA- IV GENERAL PROVISIONS

1. Applicant must compulsorily fill-up all relevant columns of application and submit application through website only. The particulars made available in the website shall be processed through computer and the eligibility decided in terms of notification.

2. The applications received online in the prescribed proforma available in the website and within the time shall only be considered and the Commission will not be held responsible for any kind of discrepancy.

3. Applicants must upload his/her own scanned photo and signature through J.P.G format.

4. The applicants should not furnish any particulars that are false, tampered, fabricated or suppress any material information while making an application through website.

5. All the essential certificates issued by the competent authority of Telangana State shall compulsorily be kept with the applicants to produce as and when required to do so. Failure to produce the required certificates on the day of verification will lead to disqualification.

6. Important – The claim of the candidates with regard to the date of birth, educational / technical qualifications, experience and community are accepted only provisionally on the information furnished by them in their application form and is subject to verification and satisfaction of the Commission. Mere admission to any test or interview or inclusion of the name of a candidate in a Merit List will not confer on the candidate any right for appointment. The candidature is therefore, provisional at all stages and the Commission reserve the right to reject candidature at any stage of the selection even after the advice has been made.

7. This Recruitment is entrusted to TSPSC alongwith Finance Clearance vide G.O. Ms. No. 108 Finance (HRM.I) Department, Dt. 27/07/2015

The following certificates must be kept ready by the candidates for the purpose of verification.

i). Proof of Educational Qualifications.

ii). Date of Birth Certificate

iii). School Study Certificate

iv). Declaration by the Unemployed

v). No Objection Certificate from Employer (if anywhere employed)
The Commission is empowered under the provisions of Article 315 and 320 of the Constitution of India read with relevant laws, rules, regulations and executive instructions and all other enabling legal provisions in this regard to conduct examination for appointment to the posts notified herein, duly following the principle of order of merit with reference to relevant statutory provisions and ensuring that the whole recruitment and selection process is carried out with utmost regard to maintain secrecy and confidentiality so as to ensure that the principle of merit is followed. A candidate shall be disqualified for appointment, if he himself / she herself or through relations or friends or any others has canvassed or endeavored to enlist for his candidature, extraneous support, whether from official or non-official sources for appointment to this service.

5. **Zonal/Local:-** The Zonal and Local Reservations shall be followed as per the Para -8 of A.P. Public Employment (Organization of Local Cadres and Regulation of Direct Recruitment) Order, 1975 (G.O.P. No. 674, G.A. (SPF-A) Dept., Dated: 20/10/1975) read with G.O. Ms. No. 124, General Administration (SPF-A) Department, dated: 07/03/2002 and other orders issued by the Government and within the meaning of Sections 3 and 97 of A.P. State Reorganization Act 06/2014.

6. **Employed:-** The persons already in Government Service/ Autonomous bodies/ Government aided institutions etc., whether in permanent or temporary capacity or as work charged employees are required to inform in writing to the Head of Office / Department, as the case may be and required to submit the “No objection” from the concerned Head of Office / Department to the Commission as and when required to do so.

7. **Penal Action:-** The Commission is also empowered to invoke the penal provisions of the A.P. Public Examinations (Prevention of Malpractices and Unfair means) Act 25/97 for matters connected therewith or incidental thereto in respect of this Notification.

8. **Caste & Community:** Community Certificate issued by the competent authority (obtained from Government of Telangana State) in terms of G.O.Ms No. 58, SW (J) Dept., dt: 12/5/97 read with G.O. Ms. No. 5 Scheduled Castes Development (POA.A2) Dept., Dt. 08/08/2014, G.O. Ms. No. 11 Scheduled Castes Development (POA.A2) Dept., Dt. 17/09/2014 and G.O. Ms. No. 2 Scheduled Castes Development (POA.A2) Dept., Dt. 22/01/2015 should be submitted at appropriate time in respect of SC & ST Candidates. In respect of candidates belonging to Backward Classes are required to produce Community Certificate (BC-A, BC-B, BC-C, BC-D& BC-E) from Competent Authority i.e., from Tahsildars in the State of Telangana not below the rank of Deputy Tahsildar (G.O. Ms. No. 16 BCW(OP) Dept., Dt. 11/03/2015). As per General Rules for State and Subordinate Service Rules, Rule -2(28) Explanation: No person who professes a religion different from Hinduism shall be deemed a member of Schedule Caste. BCs, SCs & STs belonging to other States are not entitled for reservation and Fee Exemptions, Candidates belonging to other States shall pay the prescribed Examination fee of RS. 80/- (RUPEES EIGHTY ONLY) through SBI ePAY and upload as indicated at Para-I(6)(a). Otherwise such applications will not be considered and no correspondence on this will be entertained.

9. **Reservation:-** (i)The Reservation and eligibility in terms of General Rule 22 & 22 (A) of State and Subordinate Service Rules are applicable.

(ii) Reservation to Disabled persons is not applicable as per Departmental Special Rules.

(iii) The Reservation to Women will apply as per General Rules / Special rules.
(iv) Reservation to BC-E group will be subject to the adjudication of the litigation before the Honorable Courts including final orders in Civil Appeal No: (a) 2628-2637 of 2010 in SLP. No. 7388-97 of 2010, dated. 25/03/2010 and orders from the Government.

10. **Creamy Layer:-** In terms of G.O. Ms. No. 8 Backward Classes Welfare(OP) Department, Dated 13.11.2014, Govt., of Telangana, the candidates claiming to be belonging to Backward Classes have to produce a Certificate regarding their exclusion from the Creamy Layer from the competent authority (Tahasildar). The Certificate excluding from Creamy Layer has to be produced at an appropriate time. B.C. Candidates whose Parent’s income is less than 6.00 Lakhs per annum come under Non-Creamy Layer. In case of failure to produce the same on the day of verification of certificates, the Candidature will be rejected without further correspondence.

11. **Distance Education:-** The Candidates who have obtained Degrees through Open Universities / Distance Education mode are required to have recognition by the University Grants Commission / AICTE / Distance Education Council as the case may be. Unless such Degrees had been recognised by the relevant Statutory Authority, they will not be accepted for purpose of Educational Qualification. The onus of Proof of recognition by the relevant Statutory Authority that their Degrees / Universities have been recognised, rests with the Candidate.

**PARA-VI:  RESERVATION TO LOCAL CANDIDATES:** Reservation to the Local candidates is applicable as provided in the Rules and as amended from time to time as in force on the date of notification. The candidates claiming reservation as Local candidates should obtain the required Study certificates (from IV Class to X Class or SSC) (OR) Residence Certificate in the Proforma only for those candidates who have not studied in any Educational Institutions as the case may be. The relevant certificates may be got ready with authorized signature and kept with the candidates to produce as and when required.

**DEFINITION OF LOCAL CANDIDATE:-** In terms of Para-(7) of A.P. Public Employment (Organization of Local Cadres and Regulation of Direct Recruitment) Order, 1975 (G.O.P. No. 674, G.A. (SPF-A) Dept., Dated: 20/10/1975). "LOCAL CANDIDATE" means a candidate for direct recruitment to any post in relation to that Local areas where he/she has studied in Educational Institution(s) for not less than four consecutive academic years prior to and including the year in which he/she appeared for S.S.C or its equivalent examination. If however, he/she has not studied in any educational institution and obtained SSC or its equivalent qualification, he/she has to produce residential certificate issued by the Tahsildar.

i) In case any Candidate who does not fall within the scope of above then, if he/she has studied for a period of not less than seven years prior to and inclusive of the year in which he/she has studied SSC or its equivalent qualification, he/she will be regarded as local candidate on the basis of the maximum period out of the said period of seven years and where the period of his/her study in two or more local areas or equal such local area where he/she has studied last in such equal periods will be taken for determining the local candidature. Similarly, if he/she has not studied during the above said period in any Educational Institution(s) and obtained private study the place of residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he/she has resided last in such equal periods.

ii) If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4/7- year period. If, however, it is based on residence, a certificate should be obtained from an officer of the Revenue Department not below the rank of Tahsildar or Deputy Tahsildar in independent charge of Mandal.

iii) If, however, a candidate has resided in more than one Mandal during the relevant four/seven years period but within the same District or Zone as the case may be separate certificates from the Tahsildar exercising jurisdiction have to be obtained in respect of different areas.

**NOTE:**

(A) Residence Certificate will not be accepted, if a candidate has studied in any educational institution upto S.S.C. or equivalent examination, such candidates have to produce study certificates invariably. The candidates, who acquired Degree from Open Universities without studying SSC / Matriculation or equivalent in Educational Institutions, have to submit Residence Certificate only. Educational institutions means a recognized institution by the Government / University / Competent Authority.

(B) Each of the following Zones comprises the Districts mentioned against each Zone.
The following are the Present Zones in the Telangana State:

V
Adilabad, Karimnagar, Warangal and Khammam. (ADB, KRMN, WGL, KMM)

VI
Hyderabad, Ranga Reddy, Nizamabad, Mahaboobnagar, Medak and Nalgonda. (HYD, RRD, NZB, MBNR, MDK, NLG)

PARA-VII: SCHEME OF EXAMINATION:-
The Scheme & Syllabus for the examination has been shown in ANNEXURE-III.

PARA-VIII: PROCEDURE OF SELECTION:

THE SELECTION OF CANDIDATES FOR APPOINTMENT TO THE POSTS WILL BE MADE BY EXAMINATION (OBJECTIVE TYPE) BY ONLINE / OMR BASED.

THE FINAL SELECTION OF THESE POSTS WILL BE BASED ON MARKS SECURED IN THE EXAMINATION EITHER ONLINE OR OMR BASED.

1. The minimum qualifying marks for Selection are OCs 40%, BCs 35% SCs and STs 30%.
   The minimum qualifying marks are relaxable in the case of SC/ST/BC at the discretion of the Commission.
2. The candidates will be selected and allotted to Service/ Department as per their rank in the merit list and as per Zonal Preference for allotment of candidates against vacancies and for the vacancies available.
   N.B.: Mere securing minimum qualifying marks does not vest any right in a candidate for being considered for selection.
3. The appearance in all the papers at the Written Examination as per rules is compulsory. Absence in any of the papers will automatically render his candidature as disqualified.
4. Candidates have to produce Original documents and other particulars on the day of verification itself. If candidate fails to produce any of the required certificates and if the particulars furnished by him / her in the Application do not tally with the Original documents produced by him / her, then his / her candidature will be rejected/disqualified without any further correspondence. As candidature for the recruitment is processed through Computer/Electronic devices based on the particulars furnished in the Application Form, the candidate is advised to fill in all the relevant particulars carefully.
5. The preference opted by candidates in respect of zones etc., in the application form are only indicative for being considered to the extent possible but not binding or limiting the Commission’s powers conferred under Article 315 and 320 of the Constitution of India. Therefore, the Commission has the power to assign a successful candidate to any of the notified posts for which he/she is qualified and eligible, subject to fulfilling the selection criterion. Mere claim of preference for any Zone for allotment against vacancy does not confer a right to selection for that Zone in particular or any Zone in General.
6. The appointment of selected candidates will be subject to their being found medically fit in the appropriate Medical Examination, and if he/she is of sound health, active habits free from any bodily defect or infirmity.

PARA-IX: DEBARMENT:

a) Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any candidate furnishing in-correct information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred for five years from appearing for any of the examinations conducted by the commission, and summarily rejection of their candidature for this recruitment.


c) The Commission is vested with the constitutional duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by anyone causing or likely to cause breach of this constitutional duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Commission will be sufficient cause for rendering such questionable means as ground for debarment and penal consequences as per law and rules and as may be decided by the Commission.

d) Any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his / her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/ herself liable to criminal prosecution, will be debarred permanently from any exam or selection held by the Service Commission in the country.
Para-X: Please read the following Annexures appended to the Notification before filling the application form.

i) Breakup of Vacancies
ii) Payment gateway
iii) Scheme and Syllabus
iv) Instruction to the Candidates
v) List of Communities

Para-XI: Commission’s Decision to be Final:

The decision of the Commission in all aspects and all respects pertaining to the application and its acceptance or rejection as the case may be, conduct of examination and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned, under the powers vested with it under Article 315 and 320 of the Constitution of India. Commission also reserves its right to alter and modify time and conditions laid down in the notification for conducting the various stages up to selection, duly intimating details thereof to all concerned, as warranted by any unforeseen circumstances arising during the course of this process, or as deemed necessary by the Commission at any stage.

Hyderabad                        Sd/-
Date: 23/09/2015       Secretary
# ANNEXURE – I

(GENERAL RECRUITMENT)

**BREAKUP OF PROVISIONAL VACANCIES FOR THE POST OF TOWN PLANNING & BUILDING OVERSEERS IN MUNICIPAL TOWN PLANNING SUBORDINATE SERVICE**

<table>
<thead>
<tr>
<th>ZONE</th>
<th>OC</th>
<th>BC-A</th>
<th>BC-B</th>
<th>BC-C</th>
<th>BC-D</th>
<th>BC-E</th>
<th>SC</th>
<th>ST</th>
<th>TOTAL</th>
<th>GRAND TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>V</td>
<td>20</td>
<td>11</td>
<td>3</td>
<td>4</td>
<td>3</td>
<td>1</td>
<td>4</td>
<td>1</td>
<td>2</td>
<td>6 3 2 1 42</td>
</tr>
<tr>
<td>VI</td>
<td>17</td>
<td>13</td>
<td>3</td>
<td>5</td>
<td>3</td>
<td>-</td>
<td>4</td>
<td>1</td>
<td>2</td>
<td>6 3 3 1 40</td>
</tr>
<tr>
<td>TOTAL</td>
<td>37</td>
<td>24</td>
<td>6</td>
<td>9</td>
<td>6</td>
<td>1</td>
<td>8</td>
<td>2</td>
<td>4</td>
<td>12 6 5 2 82</td>
</tr>
</tbody>
</table>

**IMPORTANT NOTE:** The number of vacancies are subject to variation on intimation being received from the appointing authority.
ANNEXURE-II

List of Banks for making payment through SBI ePay.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>4. Indian Bank</td>
<td>16. DCB Bank</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CHANNEL</th>
<th>AMOUNT RS.</th>
<th>PRICING IN RS.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internet Banking</td>
<td>All amounts</td>
<td>Rs. 3/- per transaction + Taxes</td>
</tr>
<tr>
<td>Debit Card</td>
<td>All Banks (Master/Mastreo/Visa/Rupay)</td>
<td>Up to 2000/-: 0.75 % of the transaction amount + Taxes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2001/- &amp; above: 1.00% of the transaction + Taxes</td>
</tr>
<tr>
<td>Credit card (Master/Visa/AMEX/Rupay)</td>
<td>All amounts</td>
<td>1.00% of transaction amount + Taxes</td>
</tr>
<tr>
<td>IMPS – Mobile payments</td>
<td>All Amounts</td>
<td>Rs. 7/- of the transaction Amount + Taxes</td>
</tr>
</tbody>
</table>
ANNEXURE-III

SCHEME AND SYLLABUS FOR THE POSTS OF TOWN PLANNING & BUILDING OVERSEERS IN MUNICIPAL TOWN PLANNING SUBORDINATE SERVICE

SCHEME OF EXAMINATION

<table>
<thead>
<tr>
<th>WRITTEN EXAMINATION (OBJECTIVE TYPE)</th>
<th>No.of Questions</th>
<th>Duration(Minutes)</th>
<th>Maximum Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAPER-I: GENERAL STUDIES AND GENERAL ABILITIES</td>
<td>150</td>
<td>150</td>
<td>150</td>
</tr>
<tr>
<td>PAPER-II: INTERMEDIATE VOCATIONAL STANDARD</td>
<td>150</td>
<td>150</td>
<td>150</td>
</tr>
</tbody>
</table>

Total 300

Syllabus

PAPER-I: GENERAL STUDIES AND GENERAL ABILITIES

1. Current Affairs – Regional, National and International
2. International Relations and Events.
3. General Science; India’s achievements in Science and Technology
4. Environmental issues and Disaster Management
5. Economy of India and Telangana
6. Geography of India with a focus on Telangana
7. Indian Constitution and Polity with a focus on local self Government
8. Society, Culture, Heritage, Arts and Literature of Telangana
9. Policies of Telangana State
10. History of Modern India with a focus on Indian National Movement
11. History of Telangana with special emphasis on Movement for Telangana Statehood
12. Logical Reasoning, Analytical Ability and Data Interpretation
13. Basic English (8th Class Standard)

PAPER-II: INTERMEDIATE VOCATIONAL STANDARD

Importance of Lettering and Numbering – Figure Sizes and Proportions IS Standard Practice.
Construction of Plain Geometric Figures (Lines Angles, Triangle, Rhombus, Quadrilaterals, Polygon etc) Orthographic Projection- Recommended methods of Projections as per IS code.
Construction of Ordinary Scale – Plain, & Comparative Diagonal, Vernier, & Scale of Chords.
Conventional Signs and Symbols as per IS Code for Engineering Drawings and Buildings Drawings.
Surveying of Buildings Sites with Chain, Field Book Entries – Plotting – Calculation of Areas.
ANNEXURE - IV

INSTRUCTIONS TO CANDIDATES:

A) GENERAL INSTRUCTIONS TO CANDIDATES

1) The candidates must note that his/her admission to the examination is strictly provisional. The mere fact that an Admission to the examination does not imply that his/her candidature has been finally cleared by the Commission or that the entries made by the candidate in his/her application have been accepted by the Commission as true and correct. The candidates have to be found suitable after verification of original certificates; and other eligibility criteria. The Applicants have to upload his/her scanned recent colour passport photo and signature to the Application Form. Failure to produce the same photograph, if required, at the time of interview/ verification, may lead to disqualification. Hence the candidates are advised not to change their appearance till the recruitment process is complete.

2) The candidates are not allowed to bring any Electronic devices such as mobile / cellphones, Calculators, tablets, iPad, Bluetooth, pagers, watches to examination centre. Loaning and interchanging of articles among the candidates is not permitted in the examination hall and any form of malpractice will not be permitted in the exam hall.

3) The candidates are expected to behave in orderly and disciplined manner while writing the examination. If any candidate attempts to use unfair means the candidate will be rejected and in case of impersonation/ disorder/ rowdy behaviour during Examination, necessary F.I.R. for this incident will be lodged with concerned Police Station, apart from disqualifying his / her candidature.

4) Candidates trying to use unfair means shall be disqualified from the selection. No correspondence whatsoever will be entertained from the candidates.


B) INSTRUCTIONS REGARDING OFFLINE OMR BASED EXAMINATION FOR CANDIDATES

1) The candidates have to report 30 minutes before to the examination venue to record their thumb impression on Biometric system.

2) The candidates should go through the instructions given on the cover page of test booklet and carefully write his/her Register Number, Subject / Subject Code, Booklet Series, Name of the Examination Centre etc., in the Answer Sheet, which will be provided to him/her in the examination hall.

3) Since the answer sheets are to be scanned (valued) with Optical Mark Scanner system, the candidates have to USE BALL POINT PEN (BLUE/BLACK) ONLY FOR MARKING THE ANSWERS. The candidates will be supplied OMR Sheet consists of two copies i.e., the Original Copy (Top Sheet) and Duplicate Copy (Bottom Sheet). The candidate is required to use Ball Point Pen (Blue or Black) for filling the relevant blocks in the OMR Sheet including bubbling the answers. After writing the examination the candidate has to handover the original OMR sheet (Top Sheet) to the invigilator in the examination hall, if any candidate takes away the original OMR Sheet (Top Sheet) his/her candidature will be rejected. However the candidate is permitted to take away the duplicate (Bottom Sheet) OMR Sheet for his/her record. The candidates should bring Ball Point Pen (Blue/Black and smooth writing pad) to fill up relevant columns on the Answer Sheet. The candidate must ensure encoding the Register Number, Subject/Subject Code, Booklet Series, Name of the Examination Centre, Signature of the Candidate and Invigilator, etc., on the O.M.R. Answer sheet correctly, failing which the Answer sheet will be rejected and will not be valued. Use of whitener on OMR Sheet will lead to disqualification.

4) The OMR Sheet is to bubble only by Ball Point Pen (Blue/Black). Bubbling by Pencil / Ink Pen / Gel Pen is not permitted in this examination.

5) The candidates should satisfy the Invigilator of his identity with reference to the signature and photographs available on the Nominal Rolls and Hall Ticket.

6) No candidate should leave the examination hall till expiry of fulltime.

7) The Commission would be analyzing the responses of a candidate with other appeared candidates to detect patterns of similarity. If it is suspected that the responses have been shared and the scores obtained are not genuine/ valid, the Commission reserves the right to cancel his/ her candidature and to invalidate the Answer Sheet.

8) (i) Wherever Written Examination is held, only those candidates who are totally blind are allowed to write the examination with the help of scribe and 10 minutes extra time is permitted to them per hour.
   (ii) An extra time of 20 minutes per hour is also permitted for the candidates with locomotor disability and CEREBRAL PALSY where dominant (writing) extremity is affected for the extent slowing the performance of function (Minimum of 40% impairment). No scribe is allowed to such candidates.
   (iii) Scribe will be provided to those candidates who do not have both the upper limbs for Orthopedically Handicapped. However, no extra time will be granted to them.
   (a) The scribe should be from an academic discipline other than that of the candidate and the academic qualification of the scribe should be one grade lower than the stipulated eligibility criteria.
(b) The candidate as well as the scribe will have to give a suitable undertaking confirming the rules applicable

9) If the candidate noticed any discrepancy printed on Hall ticket as to community, date of birth etc., they may immediately bring to the notice of Commission’s officials/Chief Superintendent in the examination centre and necessary corrections be made in the Nominal Roll, in the Examination Hall against his/her Hall Ticket Number for being verified by the Commission’s Office.

C) INSTRUCTIONS REGARDING ONLINE EXAMINATION FOR CANDIDATES

1) Candidates shall report at the venue one and half hour (90 minutes) before the Commencement of Examination as the candidates have to undergo certain procedural formalities required for online examination.
2) Paper – I Examination will be from 10.00 AM to 12.30 PM (150 minutes).
3) Paper – II Examination will be from 2.30 PM to 5.00 PM (150 minutes).
4) The examination link with the login screen will already be available on your system. Please inform the invigilator if this is not the case.
5) 10 minutes prior to the exam, you’ll be prompted to login. Please type the Login ID (Roll No) and the Password (Password for Candidate will be given on exam day) to proceed further.
6) Invigilator will announce the password at 09.50 AM and 02.20 PM.
7) Copying or noting down questions and/or options is not allowed. Severe action will be taken if any candidate is found noting down the questions and/or options.
8) After logging in, your screen will display:
   - Profile Information - Check the details & click on “I Confirm” or “I Deny”.
   - Detailed exam instructions - Please read and understand thoroughly.
   - Please click on the “I am ready to Begin” button, after reading the instructions.
9) You have to use the mouse to answer the multiple choice type questions with FOUR alternative answers.
10) To answer any numerical answer type question, you need to use the virtual numeric key pad and the mouse.
11) On the online exam question screen, the timer will display the balance time remaining for the completion of exam.
12) The question numbers are color coordinated and of different shapes based on the process of recording your response:
   - White (Square) - For un-attempted questions.
   - Red (Inverted Pentagon) - For unanswered questions.
   - Green (Pentagon) - For attempted questions.
   - Violet (Circle) - Question marked by candidate for review, to be answered later.
   - Violet (Circle with a Tick mark) - Question answered and marked by candidate for review.
13) After answering a question, click the SAVE & NEXT button to save your response and move onto the next question.
14) Click on Mark for Review & NEXT to mark your question for review, and then go to the next question.
15) To clear any answer chosen for a particular question, please click on the CLEAR RESPONSE button.
16) A summary of each section, (i.e. questions answered, not answered, marked for review) is available for each section. You have to place the cursor over the section name for this summary.
17) In case you wish to view a larger font size, please inform the Invigilator. On the Invigilator's confirmation, click on the font size you wish to select. The font size will be visible on the top.
18) You may view INSTRUCTIONS at any point of time during exam, by clicking on the INSTRUCTIONS button on your screen.
19) The SUBMIT button will be activated after 150 Minutes. It will continue for an additional 50 Minutes for PWD candidate eligible for compensatory time. Please keep checking the timer on your screen.
20) In case of automatic or manual log out, all your attempted responses will be saved. Also, the exam will start from the time where it had stopped.
21) You will be provided a blank sheet for rough work. Do write your Login ID and Password on it. Please ensure that you return it to the invigilator at the end of the exam after tearing ONLY the password from it.
22) Please don’t touch the key board as your exam ID will get locked. If your ID gets locked, please inform a nearby invigilator who will help in unlocking your ID and then you can continue with the exam.
23) Please inform the invigilator in case of any technical issues.
24) Please do not talk to or disturb other candidates.
25) In case you are carrying articles other than the admit card, photo identity proof and pen, please leave them outside the exam room.
26) You cannot leave exam room before submitting the paper. Please inform the invigilator if you want to use the wash room.
ANNEXURE-V

LIST OF SCHEDULED CASTES AND SCHEDULED TRIBES


LIST OF SCHEDULED CASTES

1. Adi Andhra
2. Adi Dravida
3. Anamuk
4. Aray Mala
5. Arundhatiya
6. Arwa Mala
7. Bariki
8. Bavuri
9. Beda (Budga) Jangam
10. Bindla
11. Byagara, Byagari
12. Chachati
13. Chalavadi
14. Chamar, Mochi, Muchi, Chamar-Ravidas, Chamar- Rohidas
15. Chambhar
16. Chandala
17. Dakkal, Dokkalwar
18. Dandasi
19. Dhor
20. Dom, Dombara, Paidi, Pano
21. Ellamalawar, Yellammalawandlu
22. Ghasi, Haddi, Relli, Chanchandi
23. Godari
24. Gosangi
25. Holeya
26. Holeya Dasari
27. Jaggali
28. Jambuvulu
29. Kolupulvandlu, Pambada, Pambanda, Pambala
30. Madasi Kuruva, Madari Kuruva
31. Madiga
32. Madiga Dasu, Mashteen
33. Mahar
34. Mala, Mala Ayawaru
35. Mala Dasari
36. Mala Dasu
37. Mala Hannai
38. Malajangam
39. Mala Masti
40. Mala Sale, Nethani
41. Mala Sanyasi
42. Mang
43. Mang Garodi
44. Manne
45. Mashti
46. Matangi
47. Mehtar
48. Mitha Ayyalvar
49. Mundala
50. Paky, Moti, Thoti
51. Pamidi
52. Panchama, Pariah
53. Relli
54. Samagara
55. Samban
56. Sapru
57. Sindholu, Chindollu
58. Yatala
59. Valluvan

LIST OF SCHEDULED TRIBES

1. Andh, Sadhu Andh
2. Bagata
3. Bhil
4. Chenchu
5. Gadabas, Bodo Gadaba, Gutob Gadaba, Kallayi Gadaba, Parangi Gadaba, Kathera Gadaba, Kapu Gadaba
6. Gond, Naikpod, Rajgond, Koitur
7. Goudu (in the Agency tracts)
8. Hill Reddis
9. Jatapus
10. Kammara
11. Kattunayakan
12. Kolam, Kolawar
13. Konda Dhoras, Kubi
14. Konda Kapus
15. Kondareddis
16. Kondhs, Kodi, Kodhu, Desaya Kondhs, Dongria Kondhs, Kuttiya Kondhs, Tikiria Kondhs, Yenili Kondhs, Kuvinga
17. Kota, Bento Oriya, Bartika, Duila, Holya, Sanrona, Sidhopaiko
18. Koya, Doli Koya, Gutta Koya, Kammara Koya, Musara Koya, Oddi Koya, Pattidi Koya, Rajah, Rasha Koya, Lingadhar Koya (ordinary), Kottu Koya, Bhine Koya, Rajkoya
19. Kulia
20. Manna Dhora
21. Mukha Dhora, Nooka Dhora
22. Nayaks (in the Agency tracts)
23. Pardhan
24. Porja, Parangiperja
25. Reddi Dhoras
26. Rona, Rena
27. Savaras, Kapu Savaras, Maliya Savaras, Khusro Savaras
28. Sugalis, Lambadis, Banjara
29. Thoti (in Adilabad, Hyderabad, Karimnagar, Khammam, Mahbubnagar, Medak, Nalgonda, Nizamabad and Warangal districts)
30. Yenadis, Chella Yenadi, Kappala Yenadi, Manchi Yenadi, Reddi Yenadi
31. Yerukulas, Koracha, Dabba Yerukula, Kunchapuri Yerukula, Uppu Yerukula
32. Nakkala, Kunvikaran.

LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES
(As per G.O. Ms. No. 16 Backward Classes Welfare (OP) Department, Dated:11.03.2015)
(List of BCs of Telangana State)

GROUP-A
(Aboriginal Tribes, Vimuktha Jathis, Nomadic and Semi-Nomadic Tribes etc.)
1 Agnikulakshatriya, Palli, Vadabailiya, Bestha, Jalari, Gangavar, Gangaputra, Goondla, Vanyakulakshatriya (Vannekapu, Vannereddi, Pallikapu, Pallireddi) Neyyala, Patlapu.
2 Balasanthu, Bahurupi
3 "Bandaraya"
4 Budabukkala
5 Rajaka (Chakali, Vannar)
6 Dasari (formerly engaged in Bikshatana i.e., Beggary)
7 Dommara
8 Gangireddavaru
9 Jangam (whose traditional occupation is begging)
10 Jogi
11 Katippapala
12 "Korcha"
13 Lambada or Banjara in Telangana area (deleted and included in ST list vide. G.O.Ms.No.149, SW, Dt.03.05.1978)
14 Medari or Mahendra
15 Mondivaru, Mondibanda, Banda
16 Nayi-Brahmin/Nayee-Brahmin (Mangali), Mangala and Bhajantri
17 Nakkala (deleted vide. G.O.Ms.No.21, BCW (C2) Dept., Dt.20.06.2011, since it is included in the list of Scheduled Tribes at Sl.No.34 vide. Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 2002 (Central Act No.10 of 2003)
18 Vamsha Raj / Pitchiguntla
19 Pamula
20 Pardi (Nirshikari)
21 Pamala
22 Peddammavandlu, Devaravandlu, Yellammaavandlu, Mutyalammaavandlu, Dammali / Dammala / Dammala / Damaala
23 Veeramushti (Nettokotala), Veerabhadreeya
24 Valmiki Boya (Boya, Bedar, Kurataka, Nishadi, Yellapi, Pedda Boya), Talayari, Chunduvallu (Yellapi and Yellapu are one and the same as clarified vide. G.O.Ms.No.61, BCW (M1) Dept., Dt.05.12.1996)
25 Yerukalas in Telangana area (deleted and included at Sl.No.31 in the list of STs)
26 Gudala
27 Kanjara – Bhatta
28 "Kalinga"
29 Kepmare or Reddika
30 Mondepatta
31 Kokkar
32 Pariki Muggula
33 Yata
34 Chopemari
35 Kaikadi
36 Joshinandiwas
37 Odde (Oddilu, Vaddi, Vaddelu)
38 Mandula
39 Mehtar (Muslim)
40 Kunapuli
41 Patra
42 *[Kurakula]
43 *[Pondara]
44 *[Samanthula /Samantha/ Sountia / Sauntia]
45 Pala-Ekari, Ekila, Vyakula, Ekiri, Nayanivar, Palegaru, Tolagari, Kavali (area confined to Hyderabad and Rangareddy Districts only)
46 Rajannala, Rajannalu (area confined to Karimnagar, Warangal, Nizamabad and Adilabad Districts only)
47 Bukka Ayavars
48 Gotrala
49 Kasikapadi/Kasikapudi (area confined to Hyderabad, Rangareddy, Nizamabad, Mahabubnagar and Adilabad Districts only)
50 Siddula
51 Sikilgar/ Saikalgar
52 Poosala (included vide. G.O.Ms.No.16, BCW(C2) Dept., Dt.19.02.2009 by deleting from Sl.No.24 under Group-D)
53 *[Aasadula / Asadula]
54 *[Keuta / Kevuto / Keviti]

GROUP-B
(Vocational Groups)
1 *[Achukatlavandlu]
2 Aryakshatriya, Chittari, Giniyar, Chitrakara, Nakhas
3 Devanga
4 Goud [Ediga, Gouda (Gamalla), Kalalee, Gounda, *[Settibalia of Visakhapatnam, East Godavari, West Godavari and Krishna districts] and Srisayana (Segidi)
5 Dudekula, Laddaf, Pinjari or Noorbash
6 Gandla, Telikula, Devathilakula
7 Jandra
8 Kummara or Kula, Salivahana
9 Karikalabakthulu, Kaikolan or Kaikala (Sengundam or Sengunther)
10 Karnabakthulu
11 Kuruba or Kuruma
12 *[Nagavaddilu]
13 Neelakanthi
14 Patkar (Khatri)
15 Perika (Perika Balija, Puragiri kshatriya)
16 Nessi or Kurni
17 Padmasali (Sali, Salivan, Pattusali, Senapathulu, Thogata Sali)
18 Srisayana (Segidi) (deleted vide. G.O.Ms.No.63, BCW (M1) Dept., Dt.11.12.1996 and added to Sl.No.4 of Group-B)
19 Swakulasali
20 Thogata, Thogati or Thogataveerakshatriya
21 Viswabrahmin (Ausula, Kamsali, Kammar, Kanchari, Vadla or Vadra or Vadrangi and Silpis), Viswakarma
22 *[Kunchiti / Vakkaliga / Vakkaligara / Kunchitiga]
23 Lodhi/ Lodh/ Lodha (area confined to Hyderabad, Rangareddy, Khammam and Adilabad Districts only)
24 Bondili
25 Are Marathi, Maratha (Non-Brahmins), Arakalies and Surabhi Natakavalavolu
26 Neeli (included vide. G.O.Ms.No. 43, BCW (C2) Dept., Dt.07.08.2008 by deleting from Group D at Sl.No.22)
27 Budubunjala / Bhunjwa / Bhadbhunja (area confined to Hyderabad and Rangareddy Districts only)
28 *[Gudia / Gudiya]

GROUP-C
(Harijan Converts)
1 Scheduled Castes converts to Christianity and their progeny

GROUP-D
(Other Classes)
1 *[Agaru]
2 Arekatika, Katika, Are-Suryavamshi
3 *[Atagara]
4 Bhatraju
5 Chippolu (Mera)
6 *[Gavara]
7 *[Godaba]
8 Hatkar
9 *[Jakkala]
10 Jingar
11 *[Kandra]
12 Kohti
13 Kachi
14 Surya Balija (Kalavanthula), Ganika
15 Krishnabalija (Dasari, Bukka)
16 *[Koppulavelamas]
17 Mathura
18 Mali (Bare, Barai, Marar and Tamboli)
19 Mudiraj, Mutrasi, Tenugollu
20 Munnerukapu
21 *[Nagavasam (Nagavamsa)]
22 Nelli (deleted vide. G.O.Ms.No.43, BCW(C2) Dept., Dt.07.08.2008 and added at Sl.No.26 in Group ‘B’)
23 *[Polinati Velamas of Srikakulam and Visakhapatnam districts]
24 Poosala caste (deleted vide. G.O.Ms.No.16, BCW(C2) Dept., Dt.19.02.2009 and included at S.No.52 under Group ‘A’)
25 Passi
26 Rangarez or Bhavasara Kshatriya
27 Sadhuchetty
28 Satani (Chattadasrivaishnava)
29 Tammi (Non-Brahmins) (Shudra caste whose traditional occupation is playing musical instruments, vending of flowers and giving assistance in temple service but not Shivarchakars)
30 *[Turupukapus or Gajulakapus]
31 Uppara or Sagara
32 Vanjara (Vanjari)
33 Yadava (Golla)
34 Are, Arevellu and Arollu
35 *[Sadara / Sadaru]
36 *[Arava]
37 Ayyaraka (area confined to Khammam and Warangal Districts only)
38 Nagaralu (area confined to Hyderabad and Rangareddy Districts only)
39 Aghamudian, Aghamudiar, Agamudivellalar and Agamudimudaliar (including Thuluva Vellalas) (area confined to Hyderabad and Rangareddy Districts only)
40 *[Beri Vysya / Beri Chetty]
41 *[Aira]
42 Sondi / Sundi
43 Varala
44 Sistakaranam
45 Lakkamarikapu
46 Veerashaiva Lingayat / Lingabaliya
47 Kurmi

**GROUP-E**

(Socially and Educationally Backward Classes of Muslims)

(Subject to outcome of Civil Appeal No(s).2628-2637/2010 etc., pending before the Hon'ble Supreme Court of India)

1 Achchuatkallavandlu, Singali, Singavallu, Achchupaivallu, Achchattuvavlu, Achchukatllavulu
2 Attar Saibulu, Attarollu
3 Dhoobi Muslimi/ Muslim Dhoobi/ Dhoobi Musalman, Turka Chakla or Turka Sakala, Turaka Chakal, Tulukka Vannan, Tsakalas, Sakolas or Chakalas, Muslim Rajakas
4 Faqir, Fhakir Budbudki, Ghanti Fhakir, Turaka Budbudki, Darvesh, Fakeer
5 Garadi Muslim, Garadi Saibulu, Pamulavallu, Kani-Kattuvallu, Garadollu, Garadiga
6 Gosangi Muslim, Phakeer Sayebulu
7 Guddi Eluguvallu, Elugu Bantuvallu, Musalman Keelu Gurravalvallu
8 Hajam, Nai, Nai Muslim, Navid
9 Labbi, Labbaib, Labbon, Labba
10 Pakeerla, Boereule, Deera Phakirulu, Bonthala
11 Qureshi, Kureshi/ Khureshi, Khasab, Marati Khasab, Muslim Katika, Khatik Muslim
12 Shiai/ Sheikh
13 Siddi, Yaba, Habshi, Jasi
14 Turaka Kashada, Kakkuottule Zinka Saibulu, Chakkitakanevule, Terugadu Aontalavalu, Thirugatigantlal, Rollaku Kakku Kottevaru, Patar Phidulu, Chakketakare, Thuraka Kashada

**N.B.:**

1. The above list is for information and subject to confirmation with reference to G.O.Ms.No. 58, SW(J) Department, dated 12.05.1997 and time to time orders.

2. On account of any reason whatsoever in case of any doubt/ dispute arising in the matter of community status (SC/ST/BC/OC) of any candidate, subject to satisfaction with regard to relevant rules and regulations in force the decision of the Commission shall be final in all such cases.